

KALANI HIGH SCHOOL EMERGENCY ACTION PLAN

Gymnasium

(Created: 08/2005, Rev. 11/2021)

Emergency Personnel: Athletic trainer(s) [Ben (808) 343-2665, Marissa (808) 741-0915], CPR certified coaches/administration

Emergency Communication: cellular phone, fixed phone (Dial 8+7-digit number) available inside Athletic Directors office (Gym) and/or Athletic Training Clinic (N202, Mauka side of track)

Emergency Equipment: AED (Located on wall inside main entrance, next to concession door), medical kit, splint kit, spine board located in Athletic Training Clinic

If there is a cardiac arrest situation (unresponsive, not breathing), begin CPR, obtain an AED if possible, and skip to Step 3: Call 911

Roles of First Responders:

- If a student-athlete is injured, do not touch or move** the student-athlete, especially one who may have a dislocation, fracture/broken bone, or spinal/cervical/neck injury.
- Call the **athletic trainer** for guidance. If the AT does not answer, proceed to the next step.
- If the injury is **Catastrophic** (Scene is unsafe, condition is unstable/life or limb threatening)
 - Call 911** (*If dialing from a campus phone you must first dial "8" for an outside line*)
 - Information for EMS Personnel
 - Caller's Name, Address: **4680 Kalaniana'ole Hwy, 96821**, Phone Number of Caller
 - Number of victims, Condition of victims
 - First Aid/CPR trained/initiated
 - Describe to EMS of your location at the park (closer to Kalani/West side or closer to parking lot/East side of park)
 - Do not hang up until EMS hangs up**
 - Retrieve emergency equipment (AED, medical kit)
 - Direction of EMS to scene
 - Designate individual to "flag down" EMS and direct to scene
 - Scene control** (Coaches): limit scene to first responders, move bystanders away, maintain clear access
- If the injury is not **Non-catastrophic** (Scene is safe, condition is stable)
 - Call parent/guardian**; ask if they want their child transported by EMS.
- Report incident to athletic trainer and athletic director if not present

Venue Directions:

Entrance to school is on Kalaniiki St from the west or school driveway after Laukahi St from the east. Follow the oval past the main office. Gymnasium (Building L) is on the left, north of the locker room and west of the cafeteria .

